



Driven by a love of plants, Pure Sunfarms is one of Canada's largest, single-site, licensed producers of high-quality, greenhouse-grown cannabis based in BC's Fraser Valley (Delta). We are proud to bring together individuals from a wide breadth of industries, backgrounds, and experiences, and promote a culture of belonging where everyone can truly be themselves – in every form of expression that is natural to them. This is our priority and guiding light at Pure Sunfarms, driving our uncompromising approach to quality and success within the Canadian recreational cannabis market. We believe our differences are our strengths, letting us look at cannabis in a whole new light.

## ESSENTIAL FUNCTIONS

Reporting to the Director of Supply Chain, the Planning Manager will be responsible for determining and setting manufacturing & production schedules, supply and demand planning and coordinating all outgoing order fulfillment with various departments. The Planning Manager ensures all direct and indirect materials are available in the supply chain and that inventory is maintained at acceptable levels.

- Lead, inspire, and support the demand planning team by validating and approving the supply needs of demand plans
- Prepare analyses for all products and review strategy with planners and purchasing
- Create and maintain all end to end operational plans for manufacturing and production.
- Establish and adjust safety stock levels for finished goods and raw material inventories
- Provide tactical volume, raw material requirements, and capacity analysis as needed
- Conduct long-term scenario planning
- Ensure that assumptions, risks, and opportunities relating to the short- and medium-term business targets are identified, monitored, and reported on
- Coordinate and communicate action plans to all departments
- Provide detailed weekly and monthly reporting on all areas of manufacturing and production
- Lead and drive cross functional meetings and initiatives
- Generate information on scheduled and independent demand items for use in the weekly and monthly leadership meetings
- Direct partner to Brand and Commercial in entering new market and new sku analysis
- Verify and maintain master data and planning parameters in the ERP
- Be a subject matter expert in the ERP



## OTHER DUTIES

We work in a fast-paced environment, rolling up our sleeves to build something bigger than ourselves. Other duties may arise from time-to-time/most of the time, and as a team, we look to support each other.

## YOUR BRAND YOUR STORY

We already know you love working in planning and inventory, but we want to know more about your strengths. You're good at the following:

- Post-secondary education in supply chain management or a related field
- 5+ years of expertise in supply chain planning and experience working and collaborating with demand and supply professionals
- Knowledge in Master Production Scheduling (MPS), Demand Planning & Network Planning, Materials Requirements Planning (MRP), Inventory Management and Sales & Operations Planning (S&OP)
- Previous experience with scenario planning and working with an enterprise resource planning (ERP) software would be an asset
- The ability to effectively manage complex and rapidly evolving situations
- Thrive under fast changing environments
- Communication skills that enable change, problem resolution, mediation, and the ability to successfully work in a team environment.
- Must have the ability to maintain and pass an RCMP criminal record check, and obtain security clearance.

At Pure Sunfarms, we are growing our team with the same care we devote to growing our plants. We are proud of the diverse and inclusive culture that we have built and are excited to learn more about your experiences and how you can contribute to Pure Sunfarms and the cannabis industry.

Please email your resume directly to [careers@puresunfarms.com](mailto:careers@puresunfarms.com)