

Driven by a love of plants, Pure Sunfarms is one of Canada's largest, single-site, licensed producers of high-quality, greenhouse-grown cannabis based in BC's Fraser Valley (Delta). We are proud to bring together individuals from a wide breadth of industries, backgrounds, and experiences, and promote a culture of belonging where everyone can truly be themselves – in every form of expression that is natural to them. This is our priority and guiding light at Pure Sunfarms, driving our uncompromising approach to quality and success within the Canadian recreational cannabis market. We believe our differences are our strengths, letting us look at cannabis in a whole new light.

Here is where you come in as Production Analyst. You are a natural multitasker who digs production planning, maintaining KPIs, and enduring resources such as materials, labour force, and manufacturing environment are lined up. You work well within cross-functional teams to plan, analyze, and manage production activities. As Production Analyst, you will work to ensure the production/post-harvest teams are working efficiently and effectively while being compliant with rules and regulations of Health Canada and Pure Sunfarms.

ESSENTIAL FUNCTIONS

- Assist in the daily, weekly, and monthly production planning processes pertaining to order fulfilment
- Develop and maintain KPI/metric reports for key performance parameters including inventory analysis, outputs and yields, labour tracking, compliance, productivity, capacity planning, etc.
- Develop scenarios, analytical data models to understand or report on capacity, production trends, schedule adherence, inventory levels etc. as required
- Support reporting & budgeting by maintaining and analyzing throughput, cost, quality, and budget reports and assign and track relevant follow ups
- Detect and prevent disruptions to production. Develop and communicate recovery plans when disruptions occur, implement corrective and preventive actions to eliminate future occurrences
- Lead departmental cost reduction activity and set cumulative goals
- Liaise with peers, managers, and senior management to develop consensus supporting planning strategies and projects. Ensure implementation of best practices
- Coordinate and integrate efforts across operational departments to enhance inventory accuracy
- Foster a culture of compliance by operating within guidelines and procedures, leading by example, and focusing on risk assessment and elimination
- Ensure that all company safety protocols are followed
- Assist supervisors and leads by attaining resources and solutions to issues as required
- Assist with creation and/or revision of SOPs and processing forms

- Participate in and support team-based problem-solving workshops, track problem solving progress and support corrective action implementations, where required
- Support project management status tracking

OTHER DUTIES

We work in a fast pace environment, rolling up our sleeves to build something bigger than ourselves. Other duties may arise from time to time/most of the time and as a team, we look to support each other.

YOUR BRAND, YOUR STORY

We already know you a natural multitasker who digs production, planning, maintaining KPIs and ensuring resources are lined up, but we want to know more about your strengths. You're good at the following:

Organizing and prioritizing your work to meet deadlines, and can adapt to unexpected priorities

Working well alone or in a collaborative team environment

Proficient in the use of Microsoft Office (Outlook, Word, Excel)

Exercising professional judgment and decision-making

Dependable and consistently at work and on time

Following instructions and direction and soliciting feedback to improve performance

Attention to detail and excellent communication, both verbal and written skills

Have working knowledge of ERP systems

Diploma in business operations management or related field

Must have the ability to maintain and pass an RCMP criminal record check and obtain security clearance.

At Pure Sunfarms, we are growing our team with the same care we devote to growing our plants. We're proud of the diverse and inclusive culture that we've built and are excited to learn more about your experiences and how you can contribute to Pure Sunfarms and the cannabis industry.

Please send your resume directly to careers@puresunfarms.com