



Driven by a love of plants, Pure Sunfarms is one of Canada's largest, single-site, licensed producers of high-quality, greenhouse-grown cannabis based in BC's Fraser Valley (Delta). We are proud to bring together individuals from a wide breadth of industries, backgrounds, and experiences, and promote a culture of belonging where everyone can truly be themselves – in every form of expression that is natural to them. This is our priority and guiding light at Pure Sunfarms, driving our uncompromising approach to quality and success within the Canadian recreational cannabis market. We believe our differences are our strengths, letting us look at cannabis in a whole new light.

### ESSENTIAL FUNCTIONS

- Maintain optimum inventory level of materials to ensure on-time deliveries to meet internal customer (Production and Cultivation) requirements
- Work closely with Planning, Production, and Cultivation to determine the quantity of materials needed and forecast department orders based on their schedules
- Oversee the movement of materials to ensure all departments have adequate access
- Record and assess all materials quality, movement, and expenditure
- Manage and build inventory and purchase procedures of raw materials and other supplies
- Recommend solutions to existing processes to improve efficiency and supply of materials in a timely manner
- Ensure Pure Sunfarms standard practices and procedures are followed in connection with all materials department functions
- Oversee, support, and coach team members
- Ensure a safe working environment

### OTHER DUTIES

We work in a fast pace environment, rolling up our sleeves to build something bigger than ourselves. Other duties may arise from time to time/most of the time and as a team, we look to support each other.

### YOUR BRAND, YOUR STORY

We already know you love working with numbers, but we want to know more about your strengths. You're good at the following:

- Bachelor's degree Logistics, or relevant field
- 2-5 years' experience in a similar role and environment
- Advanced knowledge forecasting and budgeting processes, and supply chain and inventory management systems
- Analytical with strong math skills

- Excellent organizational and planning skills
- Experience with ERP and/or product tracking software along with general computer proficiency (Microsoft Excel)
- Excellent communication and customer service-oriented
- Organizing and prioritizing your work to meet deadlines and can adapt to unexpected priorities and changes inherent in a rapidly growing industry
- Analytical mind with excellent problem-solving abilities
- Experience managing teams and developing people
- Must have the ability to maintain and pass an RCMP criminal record check, and obtain security clearance.

At Pure Sunfarms, we are growing our team with the same care we devote to growing our plants. We're proud of the diverse and inclusive culture that we've built and are excited to learn more about your experiences and how you can contribute to Pure Sunfarms and the cannabis industry.

Please send your resume directly to [careers@puresunfarms.com](mailto:careers@puresunfarms.com)